



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

Approved Minutes Full Parish Council Meeting 9 July 2019

In Attendance:

Cllr T Hannocks	Mrs C Catt : Clerk & Proper Officer
Cllr A Kerry	Mr A Crocker : Responsible Finance Officer
Cllr D Leggett	
Cllr E Merritt	
Cllr K O'Brien	
Cllr J Oliphant-Robertson	

Item No		Actions
07/19/01	Apologies for Absence	
	Apologies were received from Cllrs Cope and Robinson and TWBC Councillor Bland.	
07/19/02	Declarations of Interest	
	<ul style="list-style-type: none"> ▪ Cllr Merritt declared an interest as the employed cleaner for the Old School Hall, Sports Pavilion and Pavilion Toilet Block. ▪ Cllr Kerry declared an interest in the Playing Field from his association with the Football Club ▪ Cllr Kerry declared an interest at Item 07/19/07 Planning Application as Oaklands Farm is adjacent to his property. 	
07/19/03	Approval of Minutes : 11 June 2019	
	<p>The following minor amendments were made to the minutes:</p> <p>07/19/05 : Comments about Auditor's Report to read: 'The Councillors reviewed the Internal Auditor's report which had been circulated ahead of the meeting and felt it had been a very good audit.'</p> <p>07/19/05 : The Accounting Statements for 2018-19, Section 1 – amended to Section 2 of the AGAR for the year ending 31 March 2019.</p> <p>Public Adjournment : it was noted Mrs Hiscock rents allotments 6c and 6d.</p>	CC

	Cllr Kerry proposed; Cllr Oliphant-Robertson seconded the minutes were a true record of the meeting. Cllr Leggett abstained as he did not attend the meeting.	
07/19/04	Items for Information	
	<ul style="list-style-type: none"> ▪ <u>Chairman's Statement</u> Cllr Hannocks read a statement which included his intention to resign as Chairman and Councillor with effect from Wednesday, 10 July 2019. After listening to the statement Cllr Leggett noted Cllr Hannocks's resignation was a sad testimony to a lack of support and a small group of people creating mayhem. ▪ <u>Resilience Planning</u> The Clerk had previously circulated an email from Terry Martin, Chief Executive of KALC asking parish councils to complete a Community Resilience/Emergency Plan Questionnaire by 26.7.2019. Cllr Merritt agreed to help the Clerk complete the questionnaire. ▪ <u>Website Update</u> The Clerk has received a quotation from SOS Web to rebuild the Sandhurst Parish Council website - £485 to build the foundations of the new site and then an hourly rate of £35/hour. Cllr Leggett agreed with the quotation but asked for a cap of £800 at which point the Clerk would report back to the Councillors. Cllr Leggett proposed; Cllr Merritt seconded the proposal and cap whilst Cllr O'Brien voted against the proposal which was carried 5 votes to 1. 	LM/CC
07/19/05	Accounts & Funding	
	<u>Accounts</u> Mr Crocker had circulated the financial information to Councillors ahead of the meeting. <ul style="list-style-type: none"> ▪ There were no queries and it was proposed by Cllr Merritt; seconded by Cllr Oliphant-Robertson and agreed unanimously by those present the payments made between 01.06.2019 – 30.06.2019 should be approved. ▪ See Appendix A for details of payments in June 2019. ▪ Cllr Hannocks checked and signed the reconciliation of the Council's accounts to 30.06.2019 in Cllr Robinson's absence. 	
07/19/06	Councillor Vacancy Update	
	<ul style="list-style-type: none"> ▪ <u>Review of applications received</u> The Councillors noted two applications had been received which had been circulated by the Clerk. 	

	<ul style="list-style-type: none"> ▪ <u>Co-option Next steps</u> It was agreed to set up a meeting with the applicants to establish their eligibility and to discuss why they would like to become a Councillor. Following this exploratory meeting recommendations will be taken to the Parish Council meeting on 10.09.2019 to discuss and vote upon. It was agreed Cllr Leggett, Cllr Merritt and the Clerk will meet the applicants on a date to be agreed. It was agreed the applicants will be asked the same set of questions; a report will be written about each applicant's suitability and this will be presented to the Parish Council meeting on 10.09.2019. It was agreed 'Co-Option – report and vote' will be an agenda item for the next Parish Council meeting. ▪ Cllr Leggett informed the meeting he would carry out the tasks necessary to co-opt a new councillor and then he too will resign. ▪ Cllr O'Brien questioned the quality of leadership and asked about support from KALC. The Clerk assured her she had taken guidance from KALC and would circulate the information received. ▪ Cllr Kerry felt very strongly that all Councillors should be present at the meeting to appoint the new Councillor. <p>PUBLIC ADJOURNMENT The Chairman suspended the meeting at 20.07 hrs but as none of the members of public present wished to speak the meeting was reconvened at 20.08 hrs.</p>	<p style="text-align: center;">CC</p> <p style="text-align: center;">CC</p>
07/19/07	Planning Application : Cllr Oliphant-Robertson, Chairman of Planning Committee	
	<p><u>For Comment:</u></p> <ul style="list-style-type: none"> ▪ 19/01635/FULL Erection of farmhouse for occupation associated with the existing agricultural/poultry business; plus removal of temporary mobile home Oaklands Farm, Bodiam Road, Sandhurst, TN18 5LE <p>The Chairman, Cllr Oliphant-Robertson explained this was a revised application for a smaller, single storey dwelling. Cllr Oliphant-Robertson asked the Councillors for their comments: Cllr Leggett asked if any circumstances had changed and Cllr Oliphant-Robertson said because it was a smaller dwelling the environmental impact would be reduced which is why the original application had been rejected but nothing else had changed.</p>	

	<p>Cllr O'Brien asked for clarification about the use as a chicken farm and why a smaller building with more grass in front would reduce the environmental impact. Cllr Kerry did not want to comment as Oaklands Farm is adjacent to his property and therefore he has an interest.</p> <p>Cllr Leggett proposed that as nothing had fundamentally changed the Parish Council cannot support the application. Cllr O'Brien seconded this proposal; Cllrs Hannocks and Kerry abstained. The proposal was passed by 4 votes with 2 abstentions.</p> <p>Cllr Oliphant-Robertson would like to hold a Planning Committee meeting on 23.07.2019 to discuss an application for outline planning for 31 houses and asked if all Councillors could attend. The Councillors agreed.</p> <p>Cllr O'Brien left the meeting.</p>	
07/19/08	Items for Decision	
	<p><u>Request to keep chickens and quails on the allotments</u> The meeting agreed this was a two-step process:</p> <ul style="list-style-type: none"> ▪ A: for the Council to decide whether people could keep poultry on the allotments ▪ B: to amend the tenancy agreement and to issue an allotment poultry keeping agreement <p>Prior to the meeting the Clerk had circulated information from Southborough Parish Council about the keeping of chickens on allotments. The Chairman asked the Councillors if they were in favour of people keeping poultry on the allotments:</p> <ul style="list-style-type: none"> ▪ Cllr Merritt : Yes ▪ Cllr Kerry : Yes ▪ Cllr Oliphant-Robertson : Yes ▪ Cllr Leggett : Abstained <p>Cllr Oliphant-Robertson proposed; Cllr Merritt seconded that quails and chickens could be kept on the allotment subject to a suitable contract being issued and signed. The proposal was agreed 3 votes in favour and 1 abstention.</p> <p>It was noted this decision only concerned poultry and did not include any other animals, etc.</p>	
07/19/09	Reports	
	<ul style="list-style-type: none"> ▪ <u>Allotments</u> Following a recent inspection, Cllr Oliphant-Robertson reported issues have been raised about three allotments : Allotment 1b - has not been cleared by the previous tenant. It was agreed to speak to the tenant in the first 	

	<p>instance and if that did not resolve the situation to write an official letter of complaint.</p> <p>Allotment 2c - is held by a Syrian family who are struggling to cope with the ground. It was agreed to speak to them and provide help and equipment if possible.</p> <p>Allotments 5a & 5b - the situation has improved and the tenant is starting to move things forward.</p> <p>The rest of the allotments are in good order.</p> <ul style="list-style-type: none"> ▪ <u>Clock Tower</u> Cllr Hannocks reported the clock is running well. ▪ <u>Old School Hall</u> At the previous meeting the Clerk had been asked to bring forward some proposals for improving hiring of the Old School Hall which included advertising, rates and on-line booking. The Clerk asked the meeting to delay these improvements so they can be included on the new website. Those present agreed. ▪ <u>Sports Ground & Pavilion</u> Cllr Merritt raised concerns about the Cricket Club not clearing items out of the pavilion after use, especially as it is booked for an event on 17.07.2019. Cllr Kerry will take this up with the Chairman of the Club. Cllr Merritt drew attention to vandalism of the toilet block which she had locked due excrement being spread everywhere. The block is now open as she has deep-cleaned the toilets. The Chairman thanked Cllr Merritt for this acknowledging it had been a horrendous task. ▪ <u>Transport</u> No report as Cllr Cope did not attend the meeting. 	
	Vote of Thanks	
	Cllr Oliphant-Robertson proposed and Cllr Kerry seconded a huge vote of thanks to Cllr Hannocks saying his resignation as Chairman and Councillor would be a big loss to the village.	
	Dates of Next Meetings	
	23 July 2019 : Planning Committee : 19.30 hours 10 September 2019 : 19.30 hours 8 October 2019 : 19.30 hours 12 November 2019 : 19.30 hrs	

CATHERINE CATT
Clerk to Sandhurst Parish Council

CC: For Information
County Cllr Seán Holden
Borough Cllr Godfrey Bland

Appendix A

Information to follow

Signed :

Date :