



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

To: Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday 8th October 2019 at 19.30 hrs** when the business detailed on this Agenda will be considered:

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside usually at 20.00 hrs., for questions from members of the public each of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the RFO if you wish to film or record the Meeting.

Please contact the RFO if you are unable to attend – Quorum for Council is 3 Members.
rfo.sandhurstpc@btinternet.com

Alan Crocker, RFO

p.p.

Catherine Catt: Parish Clerk

01 October 2019

AGENDA

Item No	
10/19/01	Apologies for Absence
	As reported at the meeting.
10/19/02	Declarations of Interest
	To receive Declarations of Interest on Agenda items and Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
10/19/03	Co-option of Parish Councillor
	Proposal to co-opt Mary Hiscock
10/19/04	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 10 September 2019 are a correct record. Members are reminded that the only

	issues relating to the minutes that can be discussed are concerning their accuracy.
10/19/05	Accounts and Finance & Risk Management
	<u>Accounts</u> Presented by RFO. <ul style="list-style-type: none"> • To receive and approve the external audit report from PKF Littlejohn. ▪ Approve accounts for payment ▪ Receive details of receipts in September 2019 ▪ Receive the reconciliation of the Council's accounts to the end of September 2019 ▪ Review spend to date and identify potential overspends and underspends Lead Parish Clerk <u>Finance & Risk Management</u> <ul style="list-style-type: none"> ▪ Adoption of Financial Risk Assessment ▪ To review Financial Regulations July 2019 ▪ Approve Banking Arrangements[Signatories]
10/19/06	Allotments
	<ul style="list-style-type: none"> ▪ Matters arising from meeting held on 11th September 2019.
10/19/07	Defibrillators
	<ul style="list-style-type: none"> • To discuss and agree where to site the replacement defibrillator and future policy relating to the equipment.
10/19/08	PLANNING
	<ul style="list-style-type: none"> • Report on Planning Meeting held 25th September 2019 • Consider any urgent planning applications or reports
10/19/09	Items for Information
10/19/10	Consultation on Draft Local Plan
	Dates of Next Meetings
	12 November 2019 : 19.30 hours 10 December 2019 : 19.30 hours

CATHERINE CATT
Clerk to Sandhurst Parish Council

CC: For Information
County Cllr Seán Holden
Borough Cllr Godfrey Bland