



PARISH COUNCIL OF SANDHURST, KENT

Please reply to The Clerk, Lisa Hale, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

All Members of the Council

8th May 2018

You are hereby summoned to attend the Annual General Meeting of Sandhurst Parish Council, which will be held on Monday 14th May 2018 at 19.30 in The Pavilion, Sandhurst, following the Planning Committee Meeting for the purpose of transacting the following business.

The Ordinary Full Parish Council meeting will follow this meeting.

Signed:

Lisa Hale- Clerk to Sandhurst Parish Council

Please contact the Clerk if you are unable to attend.

AGENDA

1	Election of Chairman and signature of Chairman's Declaration of Acceptance of Office.
2	To accept apologies for absence.
3	Declarations of interest on Items on the agenda.
4	Election of Vice Chairman.
5	<p>Committee and Membership of Committees:</p> <p>To review and approve Committee structure and membership and individual responsibilities for the coming year.</p>
6	<p>6.1 Review and confirm the use of listed policies/assessments:</p> <p>Financial Regulations – Reviewed in February 2019 Financial Risk Assessment – Reviewed in January 2019</p> <p>To be reviewed and approved:</p> <ul style="list-style-type: none"> Asset Register Standing Orders Lone working policy Grant Awarding policy Code of conduct Health and safety Policy Freedom of Information Policy Harassment and Bullying Policy Data Protection policy Complaints procedure Press and media policy Disciplinary policy Advertising policy Publication Scheme Grievance Policy Councillor Responsibilities Unauthorised Encampments Training Policy Staff Appraisal Policy
7	Confirm that the parish council meets the eligible criteria to hold the general power of competence as per the Localism Act 2011 (S1-8)

8	To consider and decide on organisation to whom we will give grants during 2018-2019: (Awarded 2017-2018 for reference) St Nicholas Parish Church - £600 towards cemetery maintenance Citizen's Advice Bureau - £200 Royal British Legion- £100 including the wreath payment. Victim Support - £50 Kent, Surrey and Sussex Air Ambulance - £200 Twinning Association - £50 Additional organisations to consider donations to include: The Counselling Centre, Tunbridge Wells and the Samaritans
9	To review the action plan produced by the Council and consider and agree plans for 2018/2019.