



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to The Clerk, Lisa Hale, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

All Members of the Council

5<sup>th</sup> June 2018

You are hereby summoned to attend a Parish Council meeting of Sandhurst Parish Council, to be held in the Old School, Sandhurst on **Tuesday 12<sup>th</sup> June 2018 at 19.30** for the purpose of transacting the following business.

Signed:

Lisa Hale- Clerk to Sandhurst Parish Council

Please contact the Clerk if you are unable to attend.

## AGENDA

06/18/1	To accept apologies and reason for absence.			
06/18/2	Declarations of interest on Items on the agenda.			
06/18/3	To approve the minutes of the Parish Council Meeting and the Annual General Meeting of the 14 <sup>th</sup> May 2018			
06/18/4	4.1. To receive a report from the nominated TWBC Borough Councillor Godfrey Bland. 4.2. To receive a report from Kent County Councillor Seán Holden.			
06/18/5	Public adjournment: To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than 5 minutes unless the Chairman requests otherwise. Members of public are encouraged to attend Council meetings and raise any pertinent issues at this point.			
06/18/6	Planning Applications to be reviewed:			
	<b>APPLICATION REFERENCE</b>	<b>Location</b>	<b>Proposal</b>	<b>DATE TO BE RETURNED TO KCC/TWBC BY</b>
	18/01291/FULL	Oaklands Farm Bodiam Road Sandhurst Cranbrook Kent TN18 5LE	Proposed farmhouse for occupation associated with the existing agricultural/poultry business and removal of temporary mobile home	30 <sup>th</sup> May 2018 – Extension given by TWBC
18/01561/FULL	Field Green House Field Green Sandhurst Cranbrook Kent TN18 5NL	Erection of a tree house.	21 <sup>st</sup> June 2018	
06/18/7	Matters arising from the minutes that are not covered elsewhere and correspondence received by the Parish Clerk.			

06/18/8	<p>Finance:</p> <p>8.1 To note accounts paid (for which spending approval has already been agreed).</p> <p>8.2 Emergency spending to be retrospectively approved – Additional Bark for the Sports Ground Playground - £585.00, the Clerk's additional 15 hours worked in May 2018 (Licensing application complaints) and the Electrical problem at the Pavilion - £143.70.</p> <p>8.3 To Identify additional expenditure for forthcoming month – Pavilion Memorial Clock</p> <p>8.4 Budget update and end of year position and agree</p> <p>8.5 Agree the process for financial reporting for this year.</p> <p>8.6 Inform the council of the internal Audit Findings (Report circulated) and agree the inspection process for playground equipment and defibrillator to meet audit requirements.</p> <p>8.7 Approve and sign the revised Annual Return for 2017/2018 following the internal audit. The council will discuss and approve the revised annual return in the following order:</p> <p>Annual Governance Statement (This will be read in full at the meeting) Accounting Statement 2017/2018</p> <p>8.8 Discuss and review the hours currently worked by the Parish Clerk/RFO.</p> <p>8.9 Discuss and approve the request for a donation of £80 to Sandhurst Primary School for plants and accessories for the pond garden and confirm councillor attendance at the official opening on the 6<sup>th</sup> July 2018.</p>
06/18/9	<p>Discuss and agree the amendments to the following policy documents:</p> <p>Standing Orders Complaints Procedure Press and Media Policy Disciplinary Policy</p>
06/18/10	Statement from Chairman on the Risdan Lane license application.
06/18/11	Consider and agree, if required any action following a letter received from Mrs C Coe and laboratory results received from Benenden School regarding the Sandhurst open toilet block.
06/18/12	Update the council on the red telephone box refurbishment/re-location and the installation of the new playground equipment
06/18/13	Update the council on the big lottery grant application to fund a zip wire at the Sports Ground.
06/18/14	Discuss and confirm arrangements for Encryption training on the 11 <sup>th</sup> July and the possibility of running a First Aid training course.
06/18/15	Discuss the WW1 Commemoration arrangements and how the council can mark the occasion.
06/18/16	Update the council on the installation date for the OSH flooring.
06/18/17	Update the council on the printing of Sandhurst footpath Maps.
06/18/18	<p>To receive Committee and Infrastructure Reports comprising of brief updates and requests for items requiring Full Council approval:</p> <p>18.1 Sports Ground Committee – Discuss Beckley Rangers request to use the Sports Ground on a regular basis between September – May and replacing the Sport England lottery funded sign at the pavilion.</p> <p>18.2 Planning Committee</p> <p>18.3 Infrastructure - Speed watch update</p> <p>18.4 Transport Accessibility Group update</p> <p>18.5 Allotment Society update.</p> <p>18.6 Website Update</p>
<p>The next full Parish Council meeting will be held on Tuesday 10<sup>th</sup> July 2018 at 19.30 in the OSH, Sandhurst.</p>	