



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

To : Members of Sandhurst Parish Council

I summon you to the Annual Parish Meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 14 May 2019 at 19.30 hrs** when the business detailed on this agenda will be considered. The Ordinary Parish Council Meeting will follow this meeting.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside [usually at 20.00 hrs] for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Catherine Catt : Parish Clerk
7 May 2019

AGENDA

Item No	
1.	Apologies for Absence
	As reported at the meeting and to note the resignation of Councillor Phillips.
2.	Election of Chairman
	The Chairman on being elected to sign a Declaration of Acceptance of Office.
3.	Declarations of Interest
	To receive Declarations of Interest on agenda items and Councillors are reminded they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
4.	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 14 May 2018 and distributed to Members with this Agenda are a correct record. Members are reminded that the only issues relating to the minutes that can be discussed is to their accuracy

5.	Appointments
	To elect a Vice Chairman.
6.	Review of Delegation Arrangements
	To review and record any arrangements for delegated authority.
7.	Review & Adopt Policies & Procedures
	To review and adopt: <ul style="list-style-type: none"> ▪ Standing Orders ▪ Financial Regulations <p>To discuss and agree a schedule to review all other policies and procedures.</p>
8.	Dates for Council & Committee Meetings
	To discuss committees and approve dates for Council and Committee meetings during 2019/20: <ul style="list-style-type: none"> ▪ Parish Council Meetings ▪ Planning Committee Meetings ▪ Others – Neighbourhood Plan and Amenities Committee Meetings

CATHERINE CATT

Clerk to Sandhurst Parish Council

CC: For Information

County Cllr Seán Holden
Borough Cllr Godfrey Bland