



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 18 August 2020 at 17.00 hrs** when the business detailed on this Agenda will be considered. This is the meeting postponed from 14 July 2020 :

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Catherine Catt : Parish Clerk
11 August 2020

AGENDA

Item No	
1	Election of Chairman & Welcome New Councillor
15 mins	<ul style="list-style-type: none">▪ To elect a new Chairman▪ To welcome Cllr David Rogers
2	Apologies for Absence
	As reported at the meeting
3	Declarations of Interest
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests
4	Approval of Minutes
5 mins	To resolve that the Minutes of the meeting of the Council held on 10 March 2020 are a true record of the meeting. Members are reminded the only issues relating to the minutes that can be discussed is their accuracy

5	Finance & Accounts
30 mins	<p><u>Financial documents relating to 2019/20</u></p> <ul style="list-style-type: none"> ▪ To review Annual Internal Audit Report ▪ To approve Governance Statement ▪ To approve Accounting Statement <p><u>Accounts</u></p> <ul style="list-style-type: none"> ▪ To approve accounts retrospectively for payment from 1 March to 31 July 2020 ▪ To receive details of receipts in from March to July 2020 ▪ To approve 4 new signatories for bank accounts <p><u>Budget & Forecast</u></p> <ul style="list-style-type: none"> ▪ To review and comment on the budget and updated forecast for 2020/21 <p><u>Quotations</u></p> <p>To review and agree which companies will carry out:</p> <ul style="list-style-type: none"> ▪ Repairs to Sports Field & Old School Hall carparks ▪ Condition surveys for the Old School Hall, Sports Pavilion, Clock Tower & War Memorial <p><u>Trees for the Community</u></p> <ul style="list-style-type: none"> ▪ To review and agree how the £1,000 grant received from KCC will be spent and monitored
6	Allotment Tenancy Agreement
10 mins	<ul style="list-style-type: none"> ▪ To review and agree an extended catchment area for people who are eligible to hold an allotment tenancy agreement
7	Neighbourhood Planning
10 mins	A meeting with TWBC is being arranged to discuss Neighbourhood Planning and expressions of interest would be appreciated for someone to take the lead and support this initiative
8	Business Planning
10 mins	<ul style="list-style-type: none"> ▪ To comment on the draft business plan and make recommendations to move the process forward
9	Committees
15 mins	<ul style="list-style-type: none"> ▪ To review the make up of the Amenities Committee working groups in the light of CoVid 19 ▪ To establish a Staffing Committee ▪ To establish a Planning Committee
11	Correspondence to and from the Clerk
10 mins	<p>Lower Green</p> <p>Re-opening Old School Hall & Sports Pavilion</p>

12	Public Intervention
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary
13	Councillor Intervention
10 mins	<ul style="list-style-type: none"> ▪ KCC Councillor Holden - TBC ▪ TWBC Councillor Bland - TBC
	Dates of Next Meetings
	<ul style="list-style-type: none"> ▪ 8 September 2020 ▪ 13 October 2020 ▪ 10 November 2020

CATHERINE CATT
Clerk to Sandhurst Parish Council

CC: For Information
County Cllr Seán Holden
Borough Cllr Godfrey Bland