



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 8 September 2020 at 17.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Catherine Catt : Parish Clerk
3 September 2020

AGENDA

Item No	
1.	Welcome, Resignation & Apologies <ul style="list-style-type: none">▪ To note the resignation of Cllr Matthew Cope and confirm the actions to be taken to recruit a new councillor▪ To receive apologies as reported at the meeting
2.	Declarations of Interest <p>To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests</p>
3.	Approval of Minutes <p>To resolve that the Minutes of the meeting of the Council held on 18 August 2020 are a true record of the meeting. Members are reminded the only issues relating to the minutes that can be discussed is their accuracy</p>
4.	Finance & Accounts <p><u>Accounts</u></p> <ul style="list-style-type: none">▪ To approve accounts retrospectively for payment from 1 August to 31 August 2020

	<ul style="list-style-type: none"> ▪ To receive details of receipts in August 2020 <p><u>Budget & Forecast</u></p> <ul style="list-style-type: none"> ▪ To review and comment on the budget and updated forecast for 2020/21 <p>Review of Quotations Update from Cllr Rogers following the discussions from the last meeting on carpark repairs</p> <p><u>Insurance</u></p> <ul style="list-style-type: none"> ▪ To review quotations and agree an insurance provider for the next 3 years <p><u>Best Value Review</u></p> <ul style="list-style-type: none"> ▪ To review the existing arrangements for grass and hedge cutting in the parish so a specification can be drawn up for the tender of a new contract <p><u>Trees for the Community</u></p> <ul style="list-style-type: none"> ▪ To review and agree how the £1,000 grant received from KCC will be spent and monitored
5.	Allotments
	<ul style="list-style-type: none"> ▪ To review and agree a revised Allotment Tenancy Agreement ▪ To review and agree a new Lettings Policy ▪ To review and agree a method to secure entry to the allotments
6.	Business Planning
	<ul style="list-style-type: none"> ▪ To comment on the draft business plan and make recommendations to move the business planning process forward
7.	Committees
	<ul style="list-style-type: none"> ▪ To review the make up of the Amenities Committee working groups in the light of CoVid 19 ▪ To establish a Staffing Committee ▪ To establish a Planning Committee
8.	Re-Opening the Old School Hall & Sports Pavilion
	<ul style="list-style-type: none"> ▪ To review the results of Legionella Testing ▪ To carry out a risk assessment to meet requirements of the parish council's insurance company ▪ To consider a new hire agreement ▪ To consider changing the charge for hiring the Old School Hall & Sports Pavilion in the light of CoVid 19
9.	Planning Applications
	<p><u>To consider Planning Application 20/01915/Full</u></p> <ul style="list-style-type: none"> ▪ Proposal to extend existing residential pond within site boundaries (retrospective) Fuggles Cottage, Crouch Lane, Sandhurst TN18 5PD

10.	Correspondence to and from the Clerk
	<p><u>Lower Green</u> Update</p> <p><u>Speedwatch</u> Update</p> <p><u>Village Magazine</u> To discuss the proposal to include a 'letter' from the new Chairman and Vice-Chairman in the next edition of the village magazine</p>
11.	Public Intervention
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary
12.	Councillor Intervention
	<ul style="list-style-type: none"> ▪ KCC Councillor Holden - TBC ▪ TWBC Councillor Bland - TBC
	Dates of Next Meetings
	<ul style="list-style-type: none"> ▪ 13 October 2020 ▪ 10 November 2020

CATHERINE CATT
Clerk to Sandhurst Parish Council

CC: For Information
County Cllr Seán Holden
Borough Cllr Godfrey Bland