



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place remotely using ZOOM on **Tuesday, 9 February 2021 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Catherine Catt : Parish Clerk
31 January 2021

AGENDA

Item No	
1.	Welcome & Apologies
	To receive apologies as reported at the meeting
2.	Declarations of Interest
	<ul style="list-style-type: none">▪ To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests▪ To review Declarations of Interest
3.	Approval of Minutes & Meeting Dates for 2021/22
	<ul style="list-style-type: none">▪ To resolve that the Minutes of the meeting of the Council held on 13 October 2020 are a true record of the meeting. Members are reminded the only issues relating to the minutes that can be discussed is their accuracy▪ To agree the meeting dates for 2021/22
4.	Resignation : Cllr David Leggett
	<ul style="list-style-type: none">▪ To note Cllr Leggett's resignation▪ To approve a vote of thanks to Cllr Leggett by the Chairman

	<ul style="list-style-type: none"> To approve co-opting a councillor to fill the vacancy
5.	Finance & Accounts
	<u>Accounts</u> <ul style="list-style-type: none"> To approve accounts retrospectively for payment from 1 November 2020 to 31 January 2021 To receive details retrospectively of receipts from 1 November 2020 to 31 January 2021 Retrospectively agree salary increases for Clerk and RFO as per agreed NJC pay scales for Clerk and RFO wef 1.4.2020 <u>External Audit Report</u> <ul style="list-style-type: none"> To note and approve the External Audit Report for 2019/20 <u>Precept & Budget 2021/22</u> <ul style="list-style-type: none"> To agree the Precept request of £73,980 made to TWBC on 15.1.2021 for the financial year 2021/22 – note this represents an increase of only £80 (0.11%) from 2020/21 To agree the draft budget for 2021/22 <u>Budget 2020/21</u> <ul style="list-style-type: none"> To identify and agree projects which will be completed before the end of the financial year 2020/21 To identify and agree projects to be carried forward into 2021/22 as a result of Co-Vid 19 lockdowns and restrictions
6.	Annual Review of documentation
	<p>To review and accept the following documents:</p> <ul style="list-style-type: none"> Standing Orders Financial Regulations Financial Risk Assessment <p>To agree a review schedule for Sandhurst Parish Council policies</p>
7.	Allotments
	<ul style="list-style-type: none"> To receive an update from Cllr Hiscock on the tenancy agreement and lettings policy
8.	Staffing Committee
	<ul style="list-style-type: none"> Following Cllr Leggett's resignation to nominate and agree a councillor to replace him on the Staffing Committee To agree Terms of Reference for the Staffing Committee
9.	Re-Opening the Old School Hall & Sports Pavilion
	<ul style="list-style-type: none"> To note we are still in lockdown and unable to re-open the Old School Hall and Sports Pavilion at the current time To consider the Condition Survey and agree work to be carried out before the end of the financial year
10.	Planning Applications
	<ul style="list-style-type: none"> 21/00118/FULL

	<p>Erection of detached double garage Frenchurst Farmhouse, Lomas Lane, Sandhurst TN18 5PT</p> <ul style="list-style-type: none"> ▪ Any other applications which may be received
11.	Correspondence to and from the Clerk
	<ul style="list-style-type: none"> ▪ Tree Project ▪ Removal of abandoned car from Sports Pavilion carpark
12.	Public Intervention
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary
13.	Councillor Intervention
	<ul style="list-style-type: none"> ▪ KCC Councillor Holden - TBC ▪ TWBC Councillor Bland - TBC
14.	Date of Next Meeting
	<ul style="list-style-type: none"> ▪ 9 March 2021

CATHERINE CATT
Clerk to Sandhurst Parish Council

CC: For Information
County Cllr Seán Holden
Borough Cllr Godfrey Bland