



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place remotely using ZOOM on **Tuesday, 9 March 2021 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Catherine Catt : Parish Clerk

2 March 2021

AGENDA

Item No	
1.	Welcome & Apologies
	To receive apologies as reported at the meeting
2.	Declarations of Interest
	<ul style="list-style-type: none">To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests
3.	Approval of Minutes : 9.2.2021 & 23.2.2021
	<ul style="list-style-type: none">To resolve that the Minutes of the meeting of the Council held on 9 February 2021 are a true record of the meeting.To resolve that the Minutes of the meeting of the Planning Committee held on 23 February 2021 are a true record of the meeting. <p>Members are reminded the only issues relating to the minutes that can be discussed is their accuracy.</p>
4.	Finance & Accounts

	<p><u>Accounts</u></p> <ul style="list-style-type: none"> ▪ To approve accounts retrospectively for payment from 1 February to 28 February 2021 ▪ To receive details retrospectively of receipts from 1 February to 28 February 2021 <p><u>Budget 2020/21</u></p> <ul style="list-style-type: none"> ▪ To receive the forecast to the end of the financial year 2020/21 ▪ To update projects which will be completed before the end of the financial year 2020/21 ▪ To update projects to be carried forward into 2021/22 as a result of Covid 19 lockdowns and restrictions ▪ To agree organisations to receive donations
5.	Annual Review of documentation
	<p>To review and accept the following documents:</p> <ul style="list-style-type: none"> ▪ Standing Orders ▪ Financial Regulations ▪ Financial Risk Assessment <p>To agree a schedule for the annual review of Sandhurst Parish Council's policies.</p>
6.	Allotment
	To approve the new allotment tenancy agreement and lettings policy prepared by Cllrs Hiscock, O'Brien and Rogers
7.	Neighbourhood Plan
	To discuss restarting the Sandhurst Neighbourhood Plan process
8.	Condition Survey & 5-Year Maintenance Plan
	<ul style="list-style-type: none"> ▪ To receive the Condition Survey prepared by Lambert & Foster ▪ To receive the draft 5-year maintenance plan prepared by Cllr Rogers
10.	Planning Applications
	<ul style="list-style-type: none"> ▪ 21/00020/FULL Demolition of existing reinforced concrete balcony, stairs and section of bridging wall and replace with steel timber clad structure and new staircase. Alderden Oast, Sponden Lane, Sandhurst TN18 5NR ▪ Any other applications which may be received
11.	Correspondence to the Clerk & Points of Information
	<p><u>Mobile Homes</u> To update Councillors on the information received from TWBC Planning Dept</p> <p><u>Covid 19 Road Map</u> To look at the major dates in the road map and their relevance to re-opening the Old School Hall and Sports Pavilion:</p>

	<ul style="list-style-type: none"> ▪ Step 1 : 8 March 2021 ▪ Step 2 : 29 March 2021 ▪ Step 3 : no earlier than 17 May 2021 ▪ Step 4 : no earlier than 21 June 2021 <p><u>Flag Pole & Flags</u> To review who has responsibility for raising flags on the Parish Council's flag pole</p> <p><u>Green Shoots</u> To draw Councillors attention to the Green Shoots post on the website</p> <p><u>Elections : 6 May 2021</u> To draw Councillors attention to the timetable, requirements and documents needed for the elections</p> <p><u>Speedwatch</u> To update Councillors on the impact of Covid restrictions</p>
12.	Public Intervention
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary
13.	Councillor Intervention
	<ul style="list-style-type: none"> ▪ KCC Councillor Holden - TBC ▪ TWBC Councillor Bland - TBC
14.	Date of Next Meeting
	<ul style="list-style-type: none"> ▪ 13 April 2021

CATHERINE CATT
Clerk to Sandhurst Parish Council

CC: For Information
County Cllr Seán Holden
Borough Cllr Godfrey Bland