



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 22 June 2021 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Catherine Catt : Parish Clerk**

**15 June 2021**

## AGENDA

Item No	
1.	<b>Welcome &amp; Apologies</b>
	<ul style="list-style-type: none"><li>To receive apologies as reported at the meeting</li></ul>
2.	<b>Declarations of Interest &amp; Ratification of Decision to Co-Opt New Parish Councillors</b>
	<ul style="list-style-type: none"><li>To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests</li><li>To ratify the decision to co-opt Mrs Melanie Phillipson; Mr Paul Phillipson and Mrs Julie Horan as Sandhurst Parish Councillors following interviews held on 15 June 2021 by the Chairman, Vice-Chairman and Clerk as agreed at the Parish Council Meeting on 18 May 2021</li></ul>
3.	<b>Approval of Minutes</b>
	<ul style="list-style-type: none"><li>To resolve that the Minutes of the meeting of the Council held on 18 May 2021 are a true record of the meeting.</li></ul> <p>Members are reminded the only issues relating to the minutes that can be discussed is their accuracy.</p>

4.	<p><b>Finance</b></p> <p><u>External Auditor Report 2019/20</u></p> <ul style="list-style-type: none"> <li>▪ To approve the External Auditor Report 2019/20</li> </ul> <p><u>Financial Documents Relating to 2020/21</u></p> <ul style="list-style-type: none"> <li>▪ To review Annual Internal Audit Report</li> <li>▪ To approve Governance Statement</li> <li>▪ To approve Accounting Statement</li> </ul> <p><u>Accounts</u></p> <ul style="list-style-type: none"> <li>▪ To approve accounts retrospectively for payment from 1 May to 31 May 2021</li> <li>▪ To receive details retrospectively of receipts from 1 May to 31 May 2021</li> <li>▪ To note the bank reconciliation as 31 May 2021</li> </ul>
5.	<p><b>Planning Applications</b></p> <p>To comment on the following planning applications :</p> <ul style="list-style-type: none"> <li>▪ <b>21/01215/FULL</b> Erection of single storey rear extension 5 Betherinden Cottage, Bodiam Road, Sandhurst TN18 5LW</li> <li>▪ <b>21/01722/FULL &amp; 21/01723 Listed Building Consent</b> Single storey rear extension Brick House Farm House, Bodiam Road, Sandhurst TN18 5LE</li> <li>▪ <b>21/00461/FULL</b> New access and gateway Sponden Farm House, Sponden Lane, Sandhurst TN18 5NR</li> </ul>
6.	<p><b>Correspondence to the Clerk</b></p> <ul style="list-style-type: none"> <li>▪ To note any correspondence received by the Clerk</li> </ul>
7.	<p><b>Public Intervention</b></p> <p>The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary</p>
8.	<p><b>Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>▪ To agree a date and agenda for the Annual Parish Meeting</li> </ul>

**CATHERINE CATT**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
PCSO Fuller