



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Cranbrook, Kent TN18 5JS 01580-850295

## To: Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 8<sup>th</sup> February 2022 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Catherine Catt : Parish Clerk**  
**01 February 2022**

## AGENDA

### Parish Council Meeting

### 8<sup>th</sup> February 2022, 7.00pm

| Item No |  |
|---------|--|
| 1.      | <b>Apologies for Absence</b>   |
|         | As reported at the meeting   |
| 2.      | <b>Declarations of Interest</b>  |
|         | To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests                   |
| 3.      | <b>Approval of Minutes</b>   |
|         | To resolve that the Minutes of the meeting of the Council held on 11 <sup>th</sup> January 2022 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy |
|         |  |

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| 4.  | <b>Matters Arising</b>   |
|     | <ul style="list-style-type: none"> <li>• Contact Jubilee Hire regarding mugs – Action MB</li> <li>• Councillor vacancy – report on progress – Action CR</li> <li>• Terms of reference for sub committees – Action CR</li> <li>• Check what arrangements Johnsons and the service station have for renewal of doormats – Action PP</li> </ul>   |
| 5.  | <b>Councillor Intervention</b>   |
|     | <ul style="list-style-type: none"> <li>▪ KCC Councillor Holden - TBC</li> <li>▪ TWBC Councillor Bland - TBC</li> </ul>   |
| 6.  | <b>Finance &amp; Accounts</b>  |
|     | <b>Accounts</b> <ul style="list-style-type: none"> <li>▪ To approve accounts retrospectively for payment from 01 January 2022 to 31 January 2022</li> <li>▪ To receive details of receipts from 01 January 2022 to 31 January 2022</li> <li>▪ To note the bank reconciliation at 31 January 2022</li> </ul>  |
| 7.  | <b>Committees</b>  |
|     | Report from OSH Sub Committee  |
| 8.  | <b>Tidy Village</b>  |
|     | <p>Tree planting – update</p> <p>Quotations for bollards on Upper and Lower Greens from S Barrett</p> <p>Repair of bench round tree on Lower Green and fence post on Megrims Hill from G Harding</p>   |
| 9.  | <b>Planning Applications</b>   |
|     | <p><u>21/03676/FULL - Ringle Green</u><br/> <u>Invitation to the developer to address a meeting of the Planning Committee.</u></p> <p><u>21/04207/FULL</u><br/> Replacement farm shop with associated parking and outdoor seating/display areas.<br/> Sandhurst Farm Shop, Queen Street, Sandhurst.</p> <p><u>21/04040/FULL</u><br/> Single storey garage with one door for vehicle access and one door for pedestrian access.<br/> Bardens Cottage, Rye Road, Sandhurst</p> |
| 10. | <b>Correspondence to and from the Clerk &amp; Points of Information</b>  |
|     | <p>Letter from Lyn Hayes on behalf of St Nicholas Church</p> <p>Email from Teresa Breckon regarding missing signage on the approach to the allotments.</p> <p>Requests from the Jubilee Celebrations Committee.</p> <p>Initiatives for increasing OSH bookings.</p> <p>Options for Clerk’s mobile phone.</p> <p>Defibrillator maintenance contract.</p> <p>Funeral of Ken Slater.</p>  |

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|-----|---|
|     | <p>Renewed vandalism at the Pavilion. Proposals for enhanced security. Endorse non-renewal of Zoom subscription.</p> <p><b>Diary Dates &amp; Actions to be Taken</b></p> <ul style="list-style-type: none"> <li>▪ 03 May : Annual Parish Council Meeting – Election of Chairman</li> <li>▪ 21 June : Annual Parish Meeting</li> <li>▪ Financial Regulations to be reviewed</li> <li>▪ Financial Risk Assessment to be reviewed</li> <li>▪ Standing Orders to be reviewed</li> <li>▪ Asset Schedule to be reviewed</li> <li>▪ Parish Council meeting dates for 2022/2023 to be agreed</li> </ul> |
| 11. | <b>Any Other Business</b>   |
|     |   |
| 12. | <b>Public Intervention</b>  |
|     | The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary   |
|     |   |
| 13. | <b>Dates of Next Meeting</b>  |
|     | <ul style="list-style-type: none"> <li>▪ 08 March 2022</li> </ul>   |

**CATHERINE CATT**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland