



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 14 June 2022 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Catherine Catt : Parish Clerk**

**08 June 2022**

## AGENDA

Item No	
1.	<b>Apologies</b>
	<ul style="list-style-type: none"><li>To receive apologies as reported at the meeting</li></ul>
2.	<b>Declarations of Interest</b>
	<ul style="list-style-type: none"><li>To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests</li></ul>
3.	<b>Approval of Minutes</b>
	<ul style="list-style-type: none"><li>To resolve that the Minutes of the meeting of the Council held on 10 May 2022 are a true record of the meeting.</li></ul> Members are reminded the only issues relating to the minutes that can be discussed is their accuracy.
4.	<b>Councillor Intervention</b>
	<ul style="list-style-type: none"><li>KCC Councillor Holden - TBC</li><li>TWBC Councillor Bland - TBC</li></ul>

5.	<p><b>Finance</b></p> <p><u>External Auditor Report 2020/21</u></p> <ul style="list-style-type: none"> <li>▪ To approve the External Auditor Report 2020/21</li> </ul> <p><u>Financial Documents Relating to 2021/22</u></p> <ul style="list-style-type: none"> <li>▪ To review Annual Internal Audit Report</li> <li>▪ To approve Governance Statement</li> <li>▪ To approve Accounting Statement</li> </ul> <p><u>Accounts</u></p> <ul style="list-style-type: none"> <li>▪ To approve accounts retrospectively for payment from 1 April to 30 April 2022</li> <li>▪ To receive details retrospectively of receipts from 1 April to 30 April 2022</li> <li>▪ To note the bank reconciliation as 30 April 2022</li> <li>▪ To approve accounts retrospectively for payment from 1 May to 31 May 2022</li> <li>▪ To receive details retrospectively of receipts from 1 May to 31 May 2022</li> <li>▪ To note the bank reconciliation as 31 May 2022</li> </ul>
6.	<p><b>Annual Parish Meeting</b></p> <ul style="list-style-type: none"> <li>▪ Refreshments</li> </ul>
7.	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>▪ Update on the Village sign – LE</li> <li>▪ Update on Bollards – AK</li> </ul>
8.	<p><b>Renovation of Council Assets</b></p> <ul style="list-style-type: none"> <li>▪ To discuss proposals for the future of the toilet block.</li> </ul>
9.	<p><b>Committees</b></p> <ul style="list-style-type: none"> <li>▪ OSH Update</li> </ul>
10.	<p><b>Allotments</b></p> <ul style="list-style-type: none"> <li>▪ Update on fence repairs – JH</li> <li>▪ Use of small gate - DR</li> </ul>
11.	<p><b>Planning Applications</b></p>
12.	<p><b>Application No: 22/01412/LBC</b>  Proposal: Internal Alterations, including removal of bath to create a walk in shower, Replacement of stairs, installation of new stove, replacement of ceilings, extractor vent installation, removal of existing extractor, new flooring, pipe work repositioning.  Address: Bolingbroke , Rye Road, Sandhurst, Kent, TN18 5JE  Comments: 15 June 2022</p> <p><b>Application No: 22/00979/LDCEX</b>  Proposal: Lawful Development Existing - Use of land as forestry yard.  Address: Malt House Farm Bungalow, Queen Street, Sandhurst, Kent.</p>

13.	<b>Public Intervention</b>
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary
14.	<b>Clerks Mobile Phone</b>
	▪ Update - JH
15..	<b>Date of Next Meeting</b>
	<ul style="list-style-type: none"> <li>▪ 21 June 2022 – Annual Parish Meeting</li> <li>▪ 12 July 2022</li> </ul>

**CATHERINE CATT**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
PCSO Fuller