



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

Approved Minutes Parish Council Meeting 14 June 2022

In Attendance:

Clr C Robinson (Chairman) (CR)	Clr K O'Neil (KO)
Clr M Phillipson (MP)	Clr J Roper
Clr P Phillipson (PP)	TWBC Clr G Bland
Clr D Rogers (DR)	Mrs C Catt (Clerk & Proper Officer)
Clr L Erwood (LE)	Mrs J Horan (Admin) JH
Clr A Kerry (AK)	12 Members of the public

Item No	
1.	Welcome & Apologies
	There were no apologies received.
2.	Declarations of Interest
	Councillors were reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests. There were two declarations of interest concerning an item on the agenda: DR & LE as Allotment Holders
3.	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 10 May 2022 are a true record of the meeting. Members were reminded the only issue relating to the minutes that can be discussed is their accuracy. <ul style="list-style-type: none"> LE Proposed ; KO Seconded and those present agreed that the minutes were a true record of the meeting.
4.	Councillor Intervention
	Clr Bland: No major planning issues coming up. The application discussed at the last Parish Council meeting has been turned down. The notorious cinema site in Tunbridge Wells has now received a viable application, which is now going through the process; if that is approved by the planning committee it will fill the hole in the middle of Tunbridge Wells. The other interesting thing, which may involve Sandhurst is the borough's cabinet has decided to hold its meetings around the parishes. No decisions have been made for the

	<p>next meeting yet. On a personal note I would like to congratulate all those who were involved in the Jubilee celebrations here in Sandhurst; it was a fantastic effort and was a really enjoyable day, great fun.</p> <p>Cllr Erwood asked if there were any updates on the home school buses the 294 and 295, the services having been suspended, but the drivers are now refusing to run the buses because of the bullying that is going on from the children. Community police have been involved but the bullying has not stopped and is quite extreme with one child having hair set fire to. Cllr Bland said he would look in to it and come back with a response.</p>
5.	Finance
	<p>Financial Documents Relating to 2021/22 All documents had been circulated to Councillors ahead of the meeting with a request to study them carefully and this was checked by the RFO:</p>
5a.	<p>Annual Internal Audit Report 21/22</p> <ul style="list-style-type: none"> • Cllr M Phillipson Proposed; Cllr Griggs Seconded and those present unanimously accepted the report prepared by Lionel Robbins, the Internal Auditor.
5b.	<p>Annual Governance Statement 21/22 The RFO reiterated the importance of the document which forms part of our Annual Return and is sent to the external auditors.</p> <ul style="list-style-type: none"> • Cllr P Phillipson Proposed; Cllr Erwood Seconded and those present agreed unanimously to approve the Annual Governance Statement which was then signed by the Chairman and Clerk.
5c.	<p>Accounting Statements 21/22</p> <ul style="list-style-type: none"> • Cllr Kerry Proposed; Cllr O'Neil Seconded and those present agreed unanimously to approve the Annual Accounting Statement which was then signed by the Chairman. <p>Accounts To approve accounts retrospectively for payment from 1 April to 30 April 2022 To receive details retrospectively of receipts from 1 April to 30 April 2022 To note the bank reconciliation as 30 April 2022 To approve accounts retrospectively for payment from 1 May to 31 May 2022 To receive details retrospectively of receipts from 1 May to 31 May 2022 To note the bank reconciliation as 31 May 2022</p> <p>Cllr Griggs will check the bank reconciliation as at 31 May tomorrow.</p> <p>To receive details of receipts from 01 April 2022 to 30 April 2022 and 01 May 2022 to 31 May 2022</p> <ul style="list-style-type: none"> • JR Proposed ; AK Seconded and those present approved the receipts <p>DR had a query regarding April/May payments which will be investigated and reported back at the next meeting – Action JH</p>
6.	Annual Parish Meeting
	Refreshments are needed for the Annual Parish Meeting. MP will organise.

7.	<p>Matters Arising</p> <p>Village Sign: LE reported that the sign had been replaced in good time for the Jubilee celebrations.</p> <p>Bollards: AK reported back that the bollards are being started on the top green on Saturday.</p>
8.	<p>Renovation of Council Assets</p> <p>Toilet Block: CR sent round some notes made regarding the Goudhurst facilities which he visited with the Goudhurst clerk last month. Though the facilities are very impressive, they have an average running cost of 12.5k per year, which takes no account of the initial capital cost. To provide similar facilities here does not appear to be a viable option at present, especially as the existing toilet block is remote from the village centre, unlike Goudhurst. The choices at present would therefore seem to be:</p> <ol style="list-style-type: none"> 1. Do nothing. Allow the toilet block to deteriorate over time and defer action for the time being. This is the cheapest option in the short term. 2. Approve the essential maintenance work in the council's five year plan prepared by Cllr Rogers. This will cost £4,943 with unspecified costs for cleaning, maintenance and repairs. 3. Demolish the building and stop up services, restoring grass to the site. Budget cost £6,500 per Cllr Rogers report for 10th May Parish Council meeting. No future costs. <p>The options were discussed, with a few residents participating in the discussion, with differing opinions expressed.</p> <ul style="list-style-type: none"> • DR Proposed to move forward with option 2, LE Seconded – majority agreed, with 2 Abstentions, CR & MG. <p>Asset Plan Update: Roofing repair works to the Pavilion and the OSH have been done. DR handed round an updated version of the Long Term Capital Plan.</p> <p>Playground: CR met with a supplier of playground equipment today to look at next stages of what we want to do. The most important item is to put some soft surface underneath the seesaw. Additionally to quote for a basket swing plus one other item, also to quote for a 30 metre zip wire. This is the first quote requested; CR will be getting two other quotes. Two other quotes are also required for the bow top fencing.</p>
9.	<p>Committees</p> <p>OSH Update: Another committee meeting was held; a few points were raised: The regular users are pleased with progress so far. We need a cleaning regime for the beginning and end of the week because it has been highlighted that the floors are not always clean. Also a checking system needs to be considered before deposits returned. Maybe a sign on the door highlighting the cleaning materials so that users are able to clean up after themselves. It has also been noted that users of the hall are blocking the fire escape with tables and chairs. Notices to be put up saying 'Do Not Block The Exits'. Advertising was raised. MG suggested that a PVC sign was purchased for a cost of £100 advertising the availability of the OSH for the railings. Also possibly advertising in the Wealden Ad. MG to enquire regarding costs of advertising in the magazine.</p> <ul style="list-style-type: none"> • MG Proposed the purchase of a UPVC sign, PP Seconded, all present agreed.
10.	<p>Allotments</p>

	<p>Fence repairs update – The relevant housing associations have responded to the request to repair fences. Repairs will be made as soon as possible, although there could be a little delay because of recent storms.</p> <p>Small gate repairs – Steve Barrett will be contacted to action repairs. Hedge at back needs trimming.</p> <p>KO reported that there is a small percentage of allotments are not in a good state. Those plots will be monitored and action taken if necessary.</p> <p>One of the allotment holders has complained about the removal of the tap from the allotment. A volunteer has offered to put a tap in by the water trough that is not close to any houses if the Parish Council supplies a tap.</p> <ul style="list-style-type: none"> • MP Proposed to accept the offer from the volunteer to install tap by water trough. JR Seconded. All agreed to accept offer.
11.	<p>Planning Applications</p> <p>Application No: 22/01412/LBC Proposal: Internal Alterations, including removal of bath to create a walk in shower, Replacement of stairs, installation of new stove, replacement of ceilings, extractor vent installation, removal of existing extractor, new flooring, pipe work repositioning. Address: Bolingbroke , Rye Road, Sandhurst, Kent, TN18 5JE The Parish Council had no comments.</p> <p>Application No: 22/00979/LDCEX Proposal: Lawful Development Existing - Use of land as forestry yard. Address: Malt House Farm Bungalow, Queen Street, Sandhurst, Kent. The Parish Council had no comments.</p>
12.	<p>Public Intervention</p> <p>4 Members of the public requested to speak.</p> <p>Resident 1: Raised concerns regarding the trees on the Upper Green. All the concerns raised by the resident were raised at the last Parish Council meeting on 10th May 2022 and responses to the concerns were included in the minutes of the last meeting of which the resident was sent a copy.</p> <p>Resident 2: Wanted to support the Parish Council regarding the trees planted and thought they looked amazing, and was happy with the assurances from the council that the trees would be kept to a small height and doesn't see any problem.</p> <p>Resident 3: Was handed a leaflet at 6am regarding the trees by resident 1 and would like the Parish Council to consider the mental health of the resident who is unhappy with the planting of the trees on the Upper Green.</p> <p>Resident 4: Wanted to raise two points: The first, why the water tap has been completely removed from the allotment. The second, why allotment holders were not informed of the planned road closure, which resident 4 discovered when he looked at the Parish website.</p>
13.	<p>Clerks Mobile Phone</p> <p>The phone agreed at the April 2022 meeting is no longer in stock. The model up from that was £1.00 more per month.</p> <ul style="list-style-type: none"> • DR Proposed to accept. LE Seconded, all agreed.
14.	<p>Correspondence to the Clerk</p> <p>Sandhurst Celebrates Committee sent a note to the Parish Council thanking them for their donation and support.</p>
15.	<p>Dates of Next Meetings</p>

	<ul style="list-style-type: none">• 21 June 2022 – Annual Parish Meeting• 12 July 2022• 13 September 2022
--	---

CATHERINE CATT

Clerk to Sandhurst Parish Council

CC: For Information

County Cllr Seán Holden
Borough Cllr Godfrey Bland
Borough Cllr Ellen Neville
PCSO Simon Fuller