



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

## Approved Minutes Parish Council Meeting 13 December 2022

### In Attendance:

Cllr C Robinson (Chairman) (CR)	Cllr P Phillipson (PP)
Cllr M Phillipson (MP)	Mrs J Horan (Clerk & Proper Officer) (JH)
Cllr D Rogers (DR)	

Item:	
1.	<b>Apologies</b>
	Apologies were received from Cllr A Kerry (AK), Cllr Griggs (Vice Chairman) (MG), Cllr L Erwood (LE), Cllr K O'Neil (KO)
2.	<b>Declarations of Interest</b>
	Councillors were reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests. There were two declarations of interest concerning an item on the agenda: DR as an Allotment Holder
3.	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 08 November 2022 are a true record of the meeting. Members were reminded the only issue relating to the minutes that can be discussed is their accuracy. <ul style="list-style-type: none"> <li>MP proposed; PP seconded and it was agreed by those present that the minutes were a true record of the meeting.</li> </ul>
4.	<b>Matters Arising</b>
	Memorial Bollards Update - The bollards were all in place for Remembrance Sunday, and looked really nice. Resurfacing of Marsh Quarter Lane Car Park – <b>Action DR</b> Draft Agreement for defibrillators - Outstanding - <b>Action CR</b> Electrical quotes for installation of heated defibrillators boxes - Specification sent to DR for approval - <b>Action DR/CR</b>
5.	<b>Councillor Intervention</b>
	No councillors present

6.	<b>Finance and Accounts</b>
	<p>To approve accounts retrospectively for payment from 01 November to 30 November 2022.</p> <p>To receive details of receipts from 01 November to 30 November 2022.</p> <ul style="list-style-type: none"> <li>• DR Proposed ; MP Seconded and those present approved the payments &amp; Receipts from 01 November to 30 November 2022.</li> </ul> <p>To note the bank reconciliation at 30 November 2022 - Carried over to the next meeting.</p> <p><b>Precept:</b></p> <p>The forecast was again discussed in depth, the council agreed a 5% nominal increase in the budget from £80,000 to £85,850 was acceptable. (Nominal increase being the "Band D equivalent" increase specified by TWBC).</p> <ul style="list-style-type: none"> <li>• DR Proposed that a 5% increase to £85,850 is approved ; MP Seconded - All present agreed.</li> </ul>
7.	<b>Defibrillator Storage</b>
	<p>Progress with power companies: EDF have sent the paperwork through which has been completed for the heated boxes at Tanyard, Downton Cottages and The Phonebox to be connected. JH to email to Emma Goldsmith at EDF - <b>Action JH</b></p>
8.	<b>OSH</b>
	<p>To discuss and approve the use of the OSH as a warm space on selected dates during the Winter of 22/23 - carried forward to the January 2023 meeting.</p>
9.	<b>OSH/Pavilion Renovations</b>
	<p>Pavilion works - Completed</p> <p>CCTV Survey of drains – not yet done.</p> <p>Toilet Block nearly completed.</p> <p>OSH - Porch 50%, Ceiling 80%, Wall 30% complete.</p> <p>The (Initial) mat size is 150cm x 250cm, the service cost for having the mat serviced every two weeks. PP will contact Initial to find out the cost for having a logoed mat (logo OSH) - <b>Action PP</b></p>
10.	<b>Committees</b>
	<p>No reports</p>
11.	<b>Memorial Garden</b>
	<p>It was noted at the Remembrance Sunday wreath laying that the Memorial Garden is looking tired.</p> <ul style="list-style-type: none"> <li>• CR proposed to have the Memorial Garden Replanted; DR Seconded - All present agreed</li> </ul> <p>JH to contact the Horticultural Society to see if they would like to be involved and if they would provide a costed planting plan - <b>Action JH</b></p>
12.	<b>Neighbourhood Plan</b>
	<p>No Update</p>

13.	<b>Planning Application</b>
	<p><b>Application: 22/03452/ELEC</b>  Address: Cowbeech Farm Back Road Sandhurst Cranbrook Kent  Proposal: Electricity Notification: Installation of a stub pole alongside the existing HV pole.  No comments to be made.</p> <p><b>Application: 22/03083/FULL</b>  Proposal: Erection of new dwelling, Alteration of existing small bungalow as a granny annexe  Address: Croften , Lomas Lane, Sandhurst, Kent, TN18 5PT  This planning application was discussed and no further comments to be made.</p> <p><b>Application: 22/03459/AGRIC</b>  Address: Lords Wood Sponden Lane Sandhurst Cranbrook Kent  Proposal: Agricultural/Forestry Notification - Erection of 5-bay horizontal silo for the temporary storage of herbage seed, hay, straw and other agricultural products.  The following comments were made:  The application is similar to a previous application in 2020 (20/03721/Agric) However the existing and proposed buildings appear to have moved some 100m to the East if the new building is to be constructed adjacent to the existing silo. Also the new building has somehow been turned through 90 degrees but no mention of this has been made apart from Drg Ref 28.11.22 Proposed Elevations.</p> <p>If the building is turned through 90 degrees the opening doors will be clearly visible to and will affect the setting of nearby buildings Alderden Manor and Alderden Old Manor which are listed Grade II*.</p> <p>There have been extensive groundworks undertaken recently to the access road off Sponden Lane and these works are adjacent to the listed residential buildings Alderden Old Manor and Alderden Manor.</p> <p>The supporting document dated Dec 2022 is a copy of the 2020 submission; however it states that the development is driven by a lack of profitable break crops - but no supporting accounts information has been provided. In similar applications in the past by other landowners in Sandhurst Parish, TWBC has required accounts to be presented in support of the case.</p> <p>Item f states that drainage will be via soakaways, but we are interested how this will be accomplished in clay.</p> <p>Item g states that exterior lighting will be kept to a minimum; again we would want to see the lighting scheme proposed by the applicant's lighting consultants. This is important to local residents, as Sandhurst maintains a "dark skies" policy for street lighting.</p>
14.	<b>Correspondence to the Clerk</b>
	Email from Kelli O'Brien regarding Lords Wood - covered under planning M. Griggs - Schedule for OSH Cleaning - Carried Forward to next meeting

	<p>Email from Margaret Woodcock regarding the reinstatement of the cupboard in the OSH. There were no plans to reinstate, JH to investigate if there is another cupboard available for the Horticultural Society to use - <b>Action JH</b></p> <p>Terms of reference - Allotments - There was a minor amendment made</p> <ul style="list-style-type: none"> <li>• DR Proposed to accept the change; MP Seconded - all present agreed</li> </ul> <p>Signatory for Bank Accounts/Payment Authorisation - To safeguard the smooth running of the council it has been decided to add MP as another signatory.</p>
18.	<b>Public Intervention</b>
	No members of public present
19.	<b>Dates of Next Meetings</b>
	<ul style="list-style-type: none"> <li>• 10 January 2023</li> </ul>

**Julie Horan**

Clerk to Sandhurst Parish Council

**CC: For Information**

County Cllr Seán Holden  
 Borough Cllr Godfrey Bland  
 Borough Cllr Ellen Neville  
 PCSO Simon Fuller