



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Cranbrook, Kent TN18 5JS 01580-850273

## To: Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 11 April 2023 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**31 March 2023**

## AGENDA

### Parish Council Meeting

### 11 April 2023, 7.00pm

Item:	
1.	<b>Apologies for Absence</b>
	As reported at the meeting
2.	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests
3.	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 14 February 2023 and the meeting held on 14 March 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy.
4.	<b>Matters Arising</b>
	Trafalgar Wood Gate and Fence quote - CR Resurfacing Marsh Quarter Lane Car Park - DR OSH cleaning quotes (Pavilion & Toilet Block cleaning schedule required) - JH

	<p>Old Orchard Play Park, fencing quotes - CR  Quotes for OSH loft ladder and boarding out of Loft - DR  Replacement toilet Seat OSH - JH  Phone Box - discuss and approve quotes for repurposing into book exchange - CR</p>
<b>5.</b>	<b>Councillor Intervention</b>
	<p>KCC Councillor Holden TBC  TWBC Councillor Bland TBC</p>
<b>6.</b>	<b>Finance &amp; Accounts</b>
	<p><u>Accounts</u>  To approve accounts retrospectively for payment from 01 March to 31 March 2023.  To receive details of receipts in from 01 March to 31 March 2023.  To note the bank reconciliation at 31 March 2023.</p>
<b>7.</b>	<b>Training - Clerk</b>
	<p>To discuss and approve training for clerk.</p>
<b>8.</b>	<b>Traffic Speed Warning Signs</b>
	<p>To discuss/approve traffic speed warning signs, discussion papers circulated to councillors via email on 11 March 2023 from Cllr Rogers.  Results of the preferred type of speed warning signs for the village from the Neighbourhood Plan Steering Group survey of residents who attended meetings - Teresa Breckon.</p>
<b>9.</b>	<b>OSH/Pavilion/Toilet Block</b>
	<p>Update on renovation works - DR.  To discuss and approve the installation/cost of an Initial 'Well' Mat for the porch of the OSH - JH  To approve the purchase of toilet roll holders for Toilet Block - JH</p>
<b>10.</b>	<b>Neighbourhood Plan</b>
	<p>Update from Neighbourhood Plan Steering Group - KO</p>
<b>11</b>	<b>Annual Parish Meeting - 27th June 2023</b>
	<p>To discuss possible speakers, and refreshment arrangements.</p>
<b>12.</b>	<b>Planning Applications</b>
	<p>Appeal A Ref: APP/M2270/C/20/3246942  Appeal B Ref: APP/M2270/C/20/3246943  Land south of Oakland's Farm, Bodiam Road, Sandhurst, Kent TN18 5LE  Decision date: 04 March 2022 - 6 months compliance period.</p> <p>Application: 23/00707/FULL  Proposal: Erection of proposed barn  Address: Meadowsweet Farm, The Barn, Field Green, Sandhurst, Kent, TN18 5NL  Comments due by: 20 April 2023</p>
<b>13.</b>	<b>Allotments</b>
	<p>Update from the Allotment Committee - KO</p>

	To approve annual hedge cutting at the allotments as part of parish maintenance plan.
14.	<b>Union Flag</b> To discuss and approve replacement flag - JH
15.	<b>Marsh Quarter Lane - Bollards</b> Nomination of parish councillor to liaise with residents of Ringle Green
16.	<b>Correspondence to the Clerk</b> Email - J. Griggs
17.	<b>Public Intervention</b> The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
18.	<b>Date of Next Meetings</b> <ul style="list-style-type: none"> <li>• 09 May 2023 - Annual Parish Council Meeting</li> <li>• 13 June 2023</li> <li>• 27 June 2023 - Annual Parish Meeting</li> </ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
Borough Cllr Ellen Neville