



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 11 July 2023 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**04 July 2023**

## AGENDA

Item	
1.	<b>Apologies for Absence</b>
	As reported at the meeting
2.	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests
3.	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 13 June 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy. To resolve that the Minutes of the Planning Meeting held on 31 May 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy.
4.	<b>Councillor Intervention</b>
	KCC Councillor Holden TBC TWBC Councillor Bland TBC

5.	<b>Matters Arising</b>
	Old Orchard Play Ground: Update CR Phone Box Repurposing - review and approve quote Fencing Around Car Park Marsh Quarter Lane: review and approve quote
6.	<b>Finance &amp; Accounts</b>
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 June to 30 June 2023. To receive details of receipts in from 01 June to 30 June 2023. To note the bank reconciliation at 30 June 2023. To review forecast To review and approve a Statement on Internal Control To review current banking arrangements
7.	<b>OSH/Pavilion/Toilet Block</b>
	Update/approve on quotes for cleaning OSH/Toilet Block/Pavilion OSH Layout Changes: Update MG Discuss the reopening of the toilet block
8.	<b>Allotments</b>
	Discuss/approve rent increase for 2024/25 Re aligning Allotment gate and fixing mesh to gate to stop dogs getting under and children climbing over - Update AK
9.	<b>Neighbourhood Plan</b>
	Update on funding from Locality - KO Statement of expenses incurred so far this year - KO
10.	<b>Termination of No 5 Bus to Sandhurst</b>
	Any further developments - MP
11.	<b>Highway Improvement Plan (HIP) for Sandhurst</b>
	Review/Approve HIP - MP
12.	<b>Playground Marsh Quarter Lane - Preparatory Works</b>
	Review quote and approve, for a balance beam addition to the play equipment order from Playdale. Review/approve Playdale quote for repairs to the Cone Climber. Review/approve quote to remove remaining timber edging around see saw. Cut back encroaching vegetation. Removal of tree stump in the play area. Approve purchase of weedkiller/tree protectors. Volunteers required for a working party to rake over the bark in the play area. Approve payment of deposit for playground equipment.
12.	<b>Website</b>
	To discuss planned format of changes to website.
13.	<b>Planning Applications</b>
	<b>Application: 23/01460/FULL</b> Proposal: Erection of rear single storey extension and alterations to existing oast, alterations to existing roof form, erection of proposed garden store

<p>Address: Ringle Oast , Crouch Lane, Sandhurst, Cranbrook, Kent, TN18 5PA  Comments due by: 10 July 2023 - Extension received  <b>Application: 23/01395/FULL</b>  Proposal: Erection of agricultural barn  Address: Land Off Marsh Quarter Lane, Sandhurst, Cranbrook, Kent, TN18 5NY,  Comments due by: 7 July 2023 - Extension received  <b>Application: 23/01491/FULL</b>  Proposal: Change of use of barn into 3 no. bedroom residential dwelling with amenity curtilage, parking and landscaping  Address: Williams Farm , Rye Road, Sandhurst, Cranbrook, Kent, TN18 5HP  Comments due by: 13 July 2023  <b>Application: 23/01492/FULL</b>  Proposal: Change of use of barn into a 4 no. bedroom residential dwelling with amenity curtilage, parking and landscaping details  Address: Williams Farm , Rye Road, Sandhurst, Cranbrook, Kent, TN18 5HP  Comments due by: 13 July 2023  <b>Application: 23/01493/FULL</b>  Proposal: Change of use of barn to provide a 4 no. bedroom residential dwelling with amenity curtilage, parking and landscaping details  Address: Williams Farm , Rye Road, Sandhurst, Cranbrook, Kent, TN18 5HP  Comments due by: 13 July 2023  <b>Application: 23/01524/FULL</b>  Proposal: Extend and remodel existing rear single storey extension, with addition of a second storey over section  Address: 2 Silverden Cottages , Silverden Lane, Sandhurst, Cranbrook, Kent, TN18 5LU  Comments due by: 13 July 2023  <b>Application: 23/01543/FULL</b>  Proposal: Demolition of existing bungalow and garage, erection of new dwelling and detached garage  Address: The Lawns , Rye Road, Sandhurst, Cranbrook, Kent, TN18 5PQ  Comments due by: 14 July 2023  <b>Application: 23/01551/FULL</b>  Proposal: Amendments to approved three bay car port/store to include rear dormer windows, rear and side balcony, rooflights to front elevation; use of roof space as annex ancillary to main dwelling  Address: Cowbeach , Bodiam Road, Sandhurst, Cranbrook, Kent, TN18 5JY  Comments due by: 17 July 2023  <b>Application: 23/01612/FULL</b>  Proposal: Amendments to permission 21/03882/FULL. Alternative plans for outbuilding including small porch, additional glazing and small rooflight.  Address: Ethnam, Ethnam Lane, Sandhurst, Cranbrook, Kent, TN18 5PS  Comments due by: 18 July 2023  <b>Application: 23/01613/LBC</b>  Proposal: Listed Building Consent - Amendments to permission 21/03883/LBC. Alternative plans for outbuilding including small porch, additional glazing and small rooflight.  Address: Ethnam, Ethnam Lane, Sandhurst, Cranbrook, Kent, TN18 5PS  Comments due by: 18 July 2023  <b>Application: 23/01611/FULL</b>  Proposal: Demolition of existing farm shop, erection of 4- bedroom single-storey dwelling with associated parking and landscaping</p>
---

	<p>Address: Sandhurst Farm Shop, Queen Street, Sandhurst, Cranbrook, Kent, TN18 5HR  Comments due by: 21 July 2023  <b>Application: 23/01626/FULL</b>  Proposal: Demolition of existing 3 bay brick garage, erection of new cart style car port with storage/office in the roofspace with roof lights to front and rear  Address: The Old Rectory , Church Road, Sandhurst, Cranbrook, Kent, TN18 5NS  Comments due by: 21 July 2023</p>
14.	<p><b>Correspondence to the Clerk</b></p> <p>Call from resident regarding an overgrown hedge on the Rye Road, on the right as you come out of Bodiam Road junction on to the Rye Road. Makes coming out of the junction dangerous.</p>
15.	<p><b>Public Intervention</b></p> <p>The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.</p>
16.	<p><b>Date of Next Meetings</b></p> <ul style="list-style-type: none"> <li>• August - No meeting</li> <li>• 12 September 2023</li> <li>• 10 October 2023</li> <li>• 14 November 2023</li> <li>• 05 December 2023 - Precept Meeting</li> <li>• 12 December 2023</li> </ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
Borough Cllr Ellen Neville