

Draft Minutes of Allotments Sub-Committee Meeting held on Tuesday 5th September 2023

Attendees

Katherine O'Neil (KON), Paul Phillipson (PP), Chris Breckon (CB), Patsy Hiscock (PH), Kevin Farrant (KF), Toni Rogers (TR)

(1) Apologies for absence

Zaneta Tomanova (ZT)

(2) Declarations of interest

None

(3) Minutes of previous meeting

TR requested that "immediately" be removed from the previous minutes according to tenancy agreement.

It was stated that the mesh to the front gates has been fitted and is effective.

KON then approved previous minutes with above alteration. KON informed the meeting that the ground cover for vacant plots will be stored at the Phillipson's garden shed.

(4) Current Plot Information

KON plot 2A&B replied to PC letter, personal circumstances prevented height of trees being reduced.

Julie Horan (JH) Clerk to the council wrote to both Plots 1B and 5B advising them to have 75% of their plot under cultivation by Mid-Oct. otherwise their tenancy will be terminated.

(5) Allotment Sign

KF has had a quote of £25.00 for an A4 portrait allotment sign on fibreboard, all present reviewed example on KON's laptop, all present agreed layout & wording, KON to forward quote to PC.

PH didn't see need for new sign, she also stated that she was aware of 3 people who wanted an allotment but 2 had been told there was a 3 year waiting list. KON to speak to JH.

(6) Brush Cutter for Allotments

CB had suggested a large brush cutter was required but stated that it would probably be too heavy for some to use, there was also the question of insurance and possible accidents.

KF asked what would happen to cut materials, discussion as to having a bonfire on the car park took place.

CB suggested that a contractor cuts bottom of hedge line twice a year.

KON to request that the PC have it undertaken by a contractor.

(7) Any other business

Mary Hiscock (MH) stated that she did not receive an agenda for tonight's meeting

MH stated that Mr Lucas has cut his hedge but has not repaired his fence.

MH queried if Insurance for Plot 4C will also cover her helper? KON to discuss with JH.

Teresa Breckon (TB) has written to Mr Glue at Town & Country Housing a week ago after contacting him 6 weeks ago, a sub-contractor attended site but no further response regarding timescale.

TB sent a Thank You letter to Mr Lucas for cutting his hedge.

CB wanted to know how much allotment fees would be and does this include backlog costs. KON stated that JH had confirmed that the allotment fee was for the current year and unforeseen items ie brush cutting. KON to confirm with PC.

CB expecting to receive agreed amount for this year and notification for next year increase with a breakdown if this amount is greater than inflation. KON to discuss with PC.

(8) Date of next meeting

JH has suggested to KON that the next meeting is held 2 weeks before the Parish Council meeting therefore on 27th February 2024.
