



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 14 May 2024 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Julie Horan : Parish Clerk

07 May 2024

AGENDA

Item	
1.	Election : Chairman & Vice-Chairman
	To receive nominations and elect: <ul style="list-style-type: none">• Chairman• Vice-Chairman
2.	Apologies for Absence
	As reported at the meeting.
3.	Declarations of Interest & Co-Opt Parish Councillors
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
	To co-opt two new parish councillors: <ul style="list-style-type: none">• Mrs Julie Griggs• Mr Denis O'Neil
4.	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 09 April 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.

5.	Councillor Intervention
	Clr Ellen Neville
6.	Finance & Accounts
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 April 2024 to 30 April 2024. To receive details of receipts in from 01 April 2024 to 30 April 2024. To note the bank reconciliation at 31 March 2024 & 30 April 2024. <u>To review forecast</u> To review forecast <u>Signatories</u> Agree new Signatory for authorising payments <u>OSH Rent Charges</u> Review and approve rent increase for OSH hire
7.	Committees
	To review current committees
8.	Donations
	To discuss/approve the allocation of remaining funds.
9.	Pavilion/OSH/Car Park/Toilet Block
	Painting OSH Update Update on the installation of the barrier - DR Update on commencement of Legionella checks for OSH/Pavilion - DR Discuss/agree quotes received for repair to the external toilet door - JH
10.	Old Orchard Play Area/Playing Field Adult Gym Equipment
	Review/approve quotes received for refurbishment of Old Orchard Playground Approve the purchase of fencing to secure broken equipment
11.	Speed Watch Report
	Update - CR
12.	Highway Improvement Plan (HIP)
	To review the contents of the email received from Nigel Row.
13.	Speakers for Annual Parish Meeting / Refreshments
	Update on speakers for APM Discuss arrangements for refreshments
14.	Neighbourhood Plan
	Update - KO
15.	Proposed Diversion of Public Footpath
	Review proposed diversion
16.	Planning
	There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed. Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.

	<p>Application: 24/00947/FULL Proposal: Two-storey extension Address: Heronden Granary, Rye Road, Sandhurst, Cranbrook, Kent, TN18 5PH Comments by: 8 May 2024</p>
17.	Any Other Business
	Allotments – arrange for the collection and storage of the tarpaulins used to cover unoccupied plots.
18.	Correspondence to Clerk
19.	Public Intervention
	The Chair will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
	Date of Next Meetings
	<ul style="list-style-type: none"> • 11 June 2024 • 25 June 2024 - Annual Parish Meeting • 09 July 2024 • August – No meeting held

Julie Horan
 Clerk to Sandhurst Parish Council

CC: For Information
 County Cllr Seán Holden
 Borough Cllr Ellen Neville