



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 11 June 2024 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Julie Horan : Parish Clerk

04 June 2024

AGENDA

Item	
1.	Apologies for Absence
	As reported at the meeting.
2.	Declarations of Interest
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
3.	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 14 May 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
4.	Councillor Intervention
	Clr Ellen Neville Clr Tom Dawlins Clr Beverley Palmer
5.	Finance & Accounts
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 May 2024 to 31 May 2024. To receive details of receipts in from 01 May 2024 to 31 May 2024.

	<p>To note the bank reconciliation at 31 May 2024. To review forecast</p> <p>Year End 2022/23 To review the contents of the covering letter from the External Auditor, Mazars.</p> <p>Year End 2023/24 To receive the final reconciliation of accounts for 2023/24</p> <p>Financial Documents Relating to 2023/24</p> <ul style="list-style-type: none"> • To review Annual Internal Audit Report • To approve Governance Statement • To approve Accounting Statement
6.	Pavilion/OSH/Car Park/Toilet Block
	<p>Painting OSH Update Update on the installation of the barrier - DR Update on commencement of Legionella checks for OSH/Pavilion - DR</p>
7.	Old Orchard Play Area/Playing Field Adult Gym Equipment
	<p>Review/approve quotes received for refurbishment of Old Orchard Playground Discuss options available</p>
8.	Speed Watch Report
	Update - CR
9.	Neighbourhood Plan
	Update - KO
10.	Allotments
	To discuss plots not in line with the Tenancy Agreement
10.	Planning
	<p>There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed. Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.</p>
	<p>Application: 24/01324/FULL Proposal: Replacement of existing rear addition, alterations to rear fenestration Address: Saddlers Cottage, Queen Street, Sandhurst, Kent, TN18 5HU Comments by: 14 June 2024</p> <p>Application: 24/01325/LBC Proposal: Listed Building Consent - Replacement of rear addition, alterations to rear fenestration, internal alterations to redesign ground floor Address: Saddlers Cottage , Queen Street, Sandhurst, Kent, TN18 5HU Comments by: 14 June 2024</p>
17.	Any Other Business
18.	Correspondence to Clerk
19.	Public Intervention

	The Chair will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
	Date of Next Meetings
	<ul style="list-style-type: none"> • 11 June 2024 • 25 June 2024 - Annual Parish Meeting • 09 July 2024 • August – No meeting held

Julie Horan

Clerk to Sandhurst Parish Council

CC: For Information

County Cllr Seán Holden
 Borough Cllr Ellen Neville
 Borough Cllr Tom Dawlins
 Borough Cllr Beverley Palmer