



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 14 January 2025 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**  
**07 January 2025**

## AGENDA

<b>1.</b>	<b>Apologies for Absence</b>
	As reported at the meeting.
<b>2.</b>	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
<b>3.</b>	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 10 December 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
<b>4.</b>	<b>Councillor Intervention</b>
<b>5.</b>	<b>Finance &amp; Accounts</b>
	<b>Accounts:</b> To approve accounts retrospectively for payment from 01 December 2024 to 31 December 2024 To receive details of receipts from 01 December 2024 to 31 December 2024 To note the bank reconciliation at 31 December 2024 To review forecast Internal Auditor 2024/25 Acceptance of April 2024 Payscale

<b>6.</b>	<b>OSH</b>
	<b>OSH renovations:</b> Update – MG/DR <b>Replacement Locks on OSH:</b> Retrospective approval required - JH <b>Other Maintenance:</b> Discuss trimming the Budlia along the side entrance to the OSH and replacing the window at the back of OSH.
<b>7.</b>	<b>Play Areas/Playing Field/Pavilion/Car Park/Toilet Block</b>
	<b>Grant application:</b> Adult Gym Equipment – CW/JG/MG <b>Dog Mess Signs:</b> Discuss quote received (Playing Field) – JH <b>Dog Waste Bins:</b> Review available Dog Waste Bins for Playing Field - JH <b>Grass Protection matting:</b> Old Orchard play area – CR <b>Fencing:</b> Repairs to vandalised fence - CR <b>Boiler Replacement:</b> Update on boiler replacement consultant (Pavilion) – DR <b>Gutters/Facia Cleaning:</b> To approve the quote received (pavilion) – JH <b>Car Park Resurfacing:</b> Update <b>Toilet Block:</b> Review ongoing costs and repairs due to vandalism
<b>8.</b>	<b>Speed Watch Report</b>
	<b>Report:</b> – CR <b>New Equipment:</b> Discuss replacement - CR
<b>9.</b>	<b>Allotments</b>
	Approve quotes received for clearing plots 2b. Update on outstanding allotment rent for 2024/25. Discuss policy for plots not being kept in line with the tenancy agreement.
<b>14.</b>	<b>Planning</b>
	There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed. Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.
	<b>Application No: 24/03090/FULL</b> <b>Proposal:</b> Construction of agricultural roadway <b>Address:</b> Williams Farm, Rye Road, Sandhurst, Cranbrook, Kent, TN18 5HP <b>Comments by:</b> 2 January 2025, an extension has been requested. <b>Application No: 24/03096/FULL</b> <b>Proposal:</b> Proposed conversion and extension of existing barn to provide a single residential dwelling together with associated parking & amenity. <b>Address:</b> Boxhurst Farm, Boxhurst, Sandhurst, Cranbrook, Kent, TN18 5PE <b>Comments by:</b> 16 January 2025
<b>15.</b>	<b>Correspondence to Clerk</b>
<b>16.</b>	<b>Public Intervention</b>
	The Chair will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
	<b>Date of Next Meeting</b>
	<ul style="list-style-type: none"> <li>• 11 February 2025</li> <li>• 11 March 2025</li> </ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC:** County Cllr Seán Holden  
Borough Cllr Ellen Neville  
Borough Cllr Tom Dawlings  
Borough Cllr Beverley Palmer